

BOARD OF ASSESSORS

MEETING MINUTES

JUNE 5, 2019

Meeting of the Board of Assessors was called to order at 4:23 p.m.

Attendance: Thomas Millias, John Shiavone and Holly J. Merry.

Motion made by Thomas Millias, second by Holly Merry to appoint John Shiavone as Chairman of the Board of Assessors.

Motion made by Tom Millias to accept the minutes of the May 8, 2019 meeting for approval with signatures. John Shiavone seconded.

The Board reviewed correspondence from the Accountant regarding end of the fiscal year budgets, DOR guidelines for Gateway's Assessor Directory and any changes to be made. Tom Millias motioned to approve the travel submitted by Holly, second by John Shiavone.

Personal Property inspections have resumed with Karen Trudeau as data collector for PK.

The Board also discussed the Personal Property bills that were sent out to collect delinquent bills from previous years. A 2014 PP bill #707 was discussed. The Board voted unanimously to take no action with a motion made by John Shiavone, seconded by Tom Millias.

The Bureau of Local Assessment certification directives were discussed. Cyclical inspections were among the discussion and the Board reviewed the neighborhoods that were inspected by Holly and Deb Dean. They will continue their inspections with letters mailed to the homeowners to inform them of the pending inspection.

There being no further business, the Board adjourned at 5:00 p.m.

Minutes accepted on: July 10, 2019

By: _____
Thomas Millias

Holly Merry
